

**MEETING MINUTES**  
**PIRATE HARBOR STREETS & DRAINAGE ADVISORY COMMITTEE**  
**September 20, 2012**  
**10:00 a.m. - Public Works Conference Room**

**Attendees:** Dennis McCulloch, George Taylor, and LeRoi Yaffey

**County:** Dawn Harrison and Sandy Wright

**Absent:** John Fleming (excused) and Robin Leonard (resigned)

The meeting was called to order at 10:02 a.m.

The minutes from the May 23, 2012 were unanimously approved as written.

There are two committee vacancies; one for a regular member and one for an alternate member. Both vacancies will be advertised.

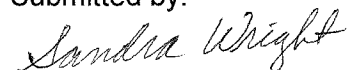
**Business:**

- The Entry Plan will be discussed after the road widening project is complete. The Engineering Department agreed to fund a new sign as a result of the project.
- Landscape Design Plan - Ms. Harrison reported that the Committee has spent very little money over the past year which may allow them to begin work on a Landscape Design Plan. Existing funds will roll over into next year's budget and new assessments will be collected that will increase the amount in the reserves. The County will be instituting a two year budget cycle so if the Committee has any projects they may want to consider over the next two years, those projects should be included in next year's budget. If a project is budgeted but not done, the funds will roll over to the next year. She suggested the Committee consider a phased in plan that would allow smaller portions of work to be done at a time. The subject will be brought up for discussion at the next Community meeting to see how the residents would like the Committee to proceed. It will be discussed again at the next meeting. If the Committee approves, the project will go into the 2013/2014 fiscal year budget.
- There were questions about the road widening project which were referred to the Engineering Department. A representative from the Engineering Department could be invited to their October Community meeting to answer residents' questions. All information regarding the project is available online at the County website.
- Drainage – Drainage should be included in the Landscape Design plan to address issues that currently exist.
- Financial Reports - The report was distributed for the Committee's review and questions. There were no questions or concerns.

The next meeting is scheduled for November 20, 2012 at 10:00 a.m. in PW Conference Room.

The meeting adjourned at 10:37 a.m.

Submitted by:



Sandra Wright  
Public Works Department